



HOLY TRINITY

A Catholic and Church of England Voluntary Academy
St Clare Catholic Multi Academy Trust

Headteacher: Mrs L Oldcorn

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3 June 2024

Dear Parent/Carers,

Lockdown Procedures at Holy Trinity

The safety and wellbeing of our pupils and staff is our top priority. As part of our commitment to maintain a safe learning environment, we have established a comprehensive lockdown procedure to be followed in the event of an emergency that may pose a threat to our school community.

A lockdown may be initiated in response to various situations, such as the presence of an intruder on school grounds or a nearby police incident. The purpose of a lockdown is to ensure that all pupils and staff remain safe and secure within the school until the threat has been addressed.

To ensure that everyone is familiar with our lockdown procedures, we will be conducting regular lockdown drills, as we do our emergency fire safety drills. These drills are designed to help pupils and staff to know what to do in the rare event of a real emergency. The first of these practice lockdown drills will take place this afternoon (Monday 3rd June 2024).

We understand that the concept of a lockdown can be concerning, but please be assured that these measures are in place to protect your children. Our staff are trained to handle these situations with care and professionalism.

Thank you for your continued support.

Kind regards

Mrs L Oldcorn
Headteacher



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