



# HOLY TRINITY

A Catholic and Church of England Voluntary Academy  
The Hallam Schools' Partnership Academy Trust

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## Code of Conduct for Parents/Carers and Visitors

At Holy Trinity we are very proud of the relationships we have with the parents and carers of our pupils. We recognise the importance this relationship has in ensuring that our pupils make the best progress in their academic work and reach their full potential in all aspects of their lives.

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the conduct we expect.

At Holy Trinity, we believe it is important to:

- Work in partnership with parents and carers to support their child's learning
- Create a safe, respectful and inclusive environment for pupils, staff and parents/carers
- Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

### Our expectations of parents, carers and visitors

We expect parents, carers and other visitors to:

- Respect the Christian ethos, vision and values of our school
- Work together with staff in the best interests of our pupils
- Treat all members of the school community with respect, setting a good example with speech and behaviour
- Approach the school to help resolve any issues of concern

In order to support a peaceful, respectful, safe environment we cannot tolerate parents, carers and visitors;

- Disrupting, or threatening to disrupt, school operations, including the school grounds and school events off the premises
- Swearing, or using offensive or derogatory language
- Displaying a temper, or shouting at members of staff, pupils or other parents
- Threatening another member of the school community
- Damaging school property
- Sending abusive or threatening messages to pupils or members of staff, including via text, voicemail, email or social media
- Posting defamatory, offensive or derogatory comments about the school or its staff on social media platforms
- Use of physical punishment against your child while on school premises
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention
- Smoking, vaping or drinking alcohol on the school site
- Possessing or taking drugs, including legal highs
- Bringing dogs onto the school premises (other than guide dogs)

## Breaching the code of conduct

If the school suspects, or becomes aware, that a parent, carer or visitor has breached the code of conduct we may;

- Send a warning letter to the parent, carer or visitor
- Invite the parent in to school to meet with a senior member of staff or the headteacher
- Contact the appropriate authorities
- Seek advice from the local authority, the trust, or the trust's legal team
- Ban the adult from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

We trust that parents, carers and visitors will assist our school with the implementation of this policy and thank you for your continuing support of the school.

## Policy Review

This Code of Conduct will replace the previous version and will be reviewed every 3 years by the Ethos, Welfare and Admissions Committee of the Governing Body.

The policy was last reviewed and agreed by the Ethos, Welfare and Admissions Committee of the Governing Body on 7<sup>th</sup> November 2019 and is due for review before 7<sup>th</sup> November 2022.



7/11/2019

Signature .....  
Head Teacher

Date .....



7/11/2019

Signature .....  
Chair of Committee

Date .....