HOLY TRINITY

A Catholic and Church of England Voluntary Academy
The Hallam Schools' Partnership Academy Trust

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19th August 2020

Dear Parents and Carers

Year 7 return to school from Wednesday 2nd September 2020.

We are looking forward to welcoming Year 7 students to Holy Trinity from **Wednesday 2nd September.**

The DfE guidance for schools returning in September 2020 was published on August 7th and is available here and further guidance for parents here.

When Holy Trinity reopens, we will be providing a full curriculum with no reduction in teaching time. We have carried out detailed risk assessments and have put in place all measures expected of us to keep the Holy Trinity community safe.

Staggered starts and ends to the school day
One of the key features of the guidance is that students must be kept separate from other 'bubbles'. Each year group in the secondary phase will become a 'bubble'. To ensure that 'bubbles' do not mix we will have a staggered start to the school day and enter via specific entrances. The Year 7 return to school will need to fit in with this staggered entry to school.

Wednesday 3rd September 2020 – Day 1
Students in 7 should only enter school via **main entrance** at **8.45am.** The school day will end at **3.00pm.**

It is imperative that students stick to these start times and do not arrive well ahead of time or too late. If they do arrive late students will need to wait at a designated point on the path on the way to main reception until a member of staff can admit them safely into school.

Normal Day
Students in 7 should only enter school via **the lower ground doors** at **8.45am.** The school day will end at **3.00pm.** The school day will end at **3.00pm.**

When your child is admitted into school they must go straight to their form room.

G7	Mr Fletcher	G10
R7	Mr Bangert	G7
U7	Mrs Gomersall	G8
B7	Ms Waterfall	G9
Z7	Mr Bennett	G11

Travelling to School
The government is discouraging students from travelling to school via public transport unless this is absolutely necessary. Parents should take all possible steps to minimise the use of public transport and, if it is unavoidable, emphasise the use masks as advised by the government. If possible, your child should walk to school or cycle.

We ask that parents help us by ensuring that their children respect the social distancing measures recommended by the government. They should set off at an appropriate time and not travel into school with students outside their household. If walking into school or using public transport they must not travel with students from other 'bubbles'.

If parents are accompanying students into school, they too must respect our social distancing measures and must not enter the school premises.

Attendance

Our expectation is that every child returns to school. The Government has made clear that attendance will be mandatory for all students. This means all children are expected to return to school.

Group Organisation and Social Distancing

The government guidance states that in order to limit the spread of infection students should remain in 'bubbles'. This means that they should have contact with a limited, defined group of students at all times. Each year group will remain separated throughout the school day so that we can maintain social distancing and can limit the spread of infection. They will be taught in separate, specified areas of the building and use separate toilets and wash facilities.

Lunchtime and end of the school day will also be staggered. Although the amount of movement around the building will be limited, one way systems will be in place and students will have designated areas for lunchtime.

In classrooms students will have a designated seat. They will line up 2 metres apart and must continue to maintain this during social time. They must remain in their seats when in class.

Hygiene

Routines will be in place in school to ensure that students wash/sanitise their hands regularly. This includes washing/sanitising their hands before entering classrooms and before leaving school. Please ensure that your child washes their hands as they leave home and again when they return home. Students should change out of their uniform when they return home.

In line with Government advice, students will not be permitted to wear facemasks in school. If your child wears a facemask on their way to school, they should remove it on arrival at school, place it in a bag and wash their hands immediately on entry to school.

Students will remain in year group 'bubbles' and will work predominantly in their own classrooms.

Doors to classrooms will be kept open.

Cleaners will be in school wiping surfaces and equipment throughout the day. Teachers will also have cleaning resources in their classrooms.

Students will have allocated toilets which they can use. They should not use other toilets in the building.

Students will not share equipment or resources. Your child should bring basic equipment (school bag, pen, pencil, rubber, scientific calculator, planner and reading book). A seating plan will be in place to ensure that students always sit at the same desk. It is essential that students stick to the

seating plans. They should keep all their equipment on the designated desk. Coats must be placed on the backs of chairs and bags must be placed on the floor, not on desks.

If your child becomes ill.

Please do not send your child to school if they present any of the symptoms of Coronavirus; that is if they develop a new, continuous cough or a high temperature or have a loss of, or change in, their normal sense of taste or smell (anosmia)

If your child becomes unwell with symptoms of coronavirus whilst in school, they will be taken to main reception and you will be informed immediately and asked to come and collect him/her. Where possible, your child will be supervised from a 2 metre distance. However, please be reassured that if he/she is distressed or requires close supervision and physical contact, the supervising adult will give that support, wearing a face mask, disposable gloves and a disposable apron to protect themselves.

Your child will then need to self-isolate for 10 days and all other members of the household should isolate for 14 days, unless a test is taken and the test result is negative.

Where the child, tests negative, they can return to school and fellow household members can end their self-isolation.

Where the child, tests positive, the rest of their group will be sent home and to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child they live with in that group subsequently develops symptoms.

If a staff member develops symptoms, they will follow the same procedure as students who develop symptoms.

School expectations

It is now more important than ever that students comply with school expectations. We will have new guidance in place about social distancing, appropriate behaviour, movement around the building etc. Many students will be anxious about returning and it is important that they and our staff and parents can feel confident that we will do our utmost to keep them safe. Therefore, we will not tolerate any divergence from our expectations and I trust that all students will comply.

Uniform

Students should wear full school uniform at all times, including the correct footwear (please check the school site for uniform requirements). On the days when students have PE they should come to school in their school PE kit.

Lunch

Lunchtimes will be staggered and students will be required to remain in designated areas. Students will be able to purchase food from the school kitchen. School lunches must be paid for using our online payment system, no cash will be accepted. Please see the instructions on our website for more information on how to do this. If you have any queries please email jcawston@holytrinitybarnsley.org. Students must bring a water bottle in order to reduce the risk of infection through the use of water fountains.

Please note there will be no food available before school or at break time food available in the secondary phase. Students must bring a snack if required.

What your child should bring into school

Students will not be allowed to share equipment or resources. Staff will not be able to 'lend' equipment out. Your child should bring basic equipment (school bag, pen, pencil, rubber, scientific calculator, planner and reading book). As stated earlier, bags must be placed on the floor; not on the desk. Coats must be placed on the backs of chairs.

Pastoral Care

Staff will be alert to any worries that students may have. Staff will be available to support students throughout the day and we encourage students to come and talk to us about any concerns they are having.

If you have any concerns about your child please do not hesitate to contact the student support office.

Communication with members of staff

If you wish to contact a member of staff, you should do so via telephone (01226 704550), email (info@holytrinitybarnsley.org) or text message (01226 610168). You will not be able to come into school to speak to staff.

Family Responsibilities

All families have a social responsibility to follow the latest government guidance in order to limit the spread of the virus within their small school group and to help school to run safely.

Please:

- Ensure that you continue to abide by government social distancing guidance.
- Ensure that your child abides by social distancing guidance when not in the home.
- Wash/sanitise your hands regularly, including when you enter or leave your home. Encourage your family members to do the same.
- Ensure that your child arrives at the right time when coming into school
- Seek alternatives to the use of public transport and, if unavoidable, ensure your child wears a mask.
- Provide your child with a water bottle so that they do not share with others.
- Inform school if your child is going to be absent.
- Keep your child off school if they or anyone else in your household developed COVID-19 symptoms and follow the NHS guidance: https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-long-to-self-isolate/
- Ensure the school has up to date contact details, in case we need to contact you urgently.
- If you need to speak to anyone in school, contact us via phone, text or email.

Finally, I want to thank you all again for your continued support. I hope you all had a fantastic summer and we look forward to seeing your child in September.

Mrs Oldcorn

Acting Headteacher