



HOLY TRINITY

A Catholic and Church of England Voluntary Academy
The Hallam Schools' Partnership Academy Trust

TEACHING, LEARNING AND CURRICULUM COMMITTEE

TERMS OF REFERENCE

Constitution

1. The Committee shall consist of Governors appointed by the Governing Body.
2. The Chairperson shall be elected by the Committee.
3. A quorum shall consist of 3 members of the Committee.
4. The Governing Body shall appoint a Clerk to the Committee.
5. The Clerk will ensure:
 - (i) a minimum of 7 clear days' notice of a meeting is given in writing to each committee member along with the agenda;
 - (ii) the minutes and decisions of the Committee are recorded and shared with the Governing Body and made available to the public.
6. The Committee will meet at least 3 times a year. In the absence of the Chair, a temporary Chair will be elected for the purposes of the meeting.
7. The Committee is authorised to make decisions on behalf of the Governing Body only in respect of those powers specifically within the Terms of Reference.

Terms of Reference

1. Regularly review the school's policies relating to teaching, learning and the curriculum which will include the monitoring of
 - the extent to which pupils follow a broad and balanced curriculum which maximises outcomes according to government accountability measures and meets the demands of the Hallam and Leeds Anglican Diocese.
 - The effectiveness of teaching and learning policies on their impact on pupil outcomes
 - The impact of monitoring and evaluation activities on school improvement
2. Maintain an overview of the quality and range of the teaching and learning in school
3. Monitor progress against School Development Plan initiatives and priorities for teaching and learning
4. Have a clear understanding of staff development priorities and their impact on teaching and learning
5. Maintain an overview of standards of attainment and achievement across the school
6. Receive regular reports on curriculum provision and ensure that it meets the needs of all pupils.
7. Receive and evaluate regular reports on the school's careers programme and its impact
8. Monitor and evaluate the provision for and progress of disadvantaged children
9. Receive and evaluate regular reports on Y7 catch-up funding and its impact
10. Receive and evaluate regular reports on the Primary Sports funding and its impact
11. Receive, consider and act on external reports relating to Teaching, Learning and the Curriculum.

12. Receive all external school performance information, analyse and evaluate performance trends over time and discuss improvement strategies.
13. Consider complaints from parents/other adult through the school's complaints policy.
14. Contribute to School Self Evaluation.
15. Contribute to the review of the School Development Plan.
16. Consider approval for visits falling into Category B (requiring an overnight stay), and Category C (overseas) when these arise.
17. Receive the reports of link governors as appropriate.

Review

These Terms of Reference will replace the previous Terms of Reference and will be reviewed by the Governing Body annually.

The Terms of Reference were last reviewed and agreed by the Governing Body on 11th July 2019 and are due for review before 12th July 2020.

Signature
Chair of Governors

Date

Signature
Chair of Committee

Date