



# HOLY TRINITY

A learning community providing Catholic and Church of England education for all

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## Detention procedures

### Why do we set detentions?

Holy Trinity is committed to encouraging positive behaviour through our rewards system. However, we sometimes have to use sanctions to reinforce our expectations. Detentions are one of the sanctions available to staff to encourage students to follow school rules.

The school is legally entitled to set and impose detentions, and does not require parent / carer permission to do so. However, if parents feel that there is evidence that the school has not considered in making a decision, they are encouraged to contact the school to discuss the issue.

### Notification of detention

When an after school detention is set, students are issued with a detention slip showing the length of detention and reason. It is their responsibility to ensure that the detention slip is shown to parents.

### Detention start and end times:

Notification of detentions will show these as starting at 3 pm.

### Escalation of detentions

Detentions are an important part of our discipline structure. If students do not complete detentions set, further consequences will follow.

Escalation is as follows for any student that fails to attend detentions:

- Failure to attend detention (30 minutes) escalates to a further detention (60 minutes).
- Failure to attend detention (60 minutes) escalates to a twilight detention (120 minutes).
- Failure to attend twilight detention (120 minutes) escalates to a day in isolation.
- Failure to complete a day in isolation leads to a fixed term exclusion.

Any student who disrupts a detention will be given one warning. If the disruption continues, he / she will be asked to leave. This will then lead to the escalation of the detention to the next level, in the same way as those who do not attend (see above).

### Rescheduled detentions

Detentions will be rescheduled where a student is not in school to attend; this will usually be on the day of return.

### Policy Review

This procedure will replace the previous document and will be reviewed by the Governing Body every 3 years.

The procedure was last reviewed and agreed by the Ethos, Welfare and Admissions Committee of the Governing Body on 15<sup>th</sup> March 2018 and is due for review before 31<sup>st</sup> March 2021.

15<sup>th</sup> March 2018

Signature .....  
Head Teacher

Date .....

*Peter Tomlin*

15<sup>th</sup> March 2018

Signature .....  
Chair of Committee

Date .....