



## Behaviour for Learning at Holy Trinity

Behaviour for Learning is an integral part of the ethos of Holy Trinity. Our behaviour system covers all aspects of behaviour through school, for example, attitude to other students, staff and the school environment. Students will learn and make progress most effectively when they are in a secure, safe and happy environment.

We believe that all students and staff at Holy Trinity are important, valued individuals and deserve to be treated and spoken to with respect. How we all behave affects everyone's progress and all students have the right to learn without anyone disrupting their education.

We know that excellent attitudes to learning mean excellent results. All staff and students are encouraged to be very smart at all times. Shirts must always be tucked in and ties correctly worn. Top buttons must be fastened. Students must take extra care to look smart on the way to and from school and on public transport as they continue to represent school during this time.

The Behaviour for Learning policy is not about sanctions, but about rewarding students who try their best and do not disrupt the learning of others. However, sanctions do exist and are based on very simple set of non negotiables which we ask all students to observe during their time at Holy Trinity.

### Non-negotiable Code of Conduct

- **Be punctual at all times**
- **Wear full school uniform correctly at all times**
- **Have your planner at all times**
- **Be respectful at all times**
- **Mobile phones, ipods, earphones, chewing gum & energy drinks are not allowed.**

### General Expectations

#### Out of Class

- Walk to lessons, never push or barge past anyone
- Always walk on the left on corridors and stairs
- Be ready to help members of our school community or visitors, e.g. by holding doors open
- Line up in single file in an orderly manner outside each classroom

#### In Class

- Arrive on time
- Enter the classroom in a quiet and orderly manner
- Go to your place, as instructed by the teacher
- Bring all equipment you need in a suitable bag
- Get your Planners out at the beginning of every lesson
- Listen carefully
- Follow all instructions given
- Work hard
- Ask for help when you need it
- Help each other when it is appropriate but don't distract or annoy anyone
- Put your hand up to answer questions
- Be sensible at all times
- Record all your homework thoroughly in your Planner and complete and hand it in on time



## Rewards

We are committed to encouraging students to achieve and maintain high standards of behaviour, self-discipline and performance through positive rewards. If they have done something well their teacher will recognise this and reward them with verbal and or written praise in the planner. In addition staff will award Achievement points which will be recognised in the school SIMs system. Such reward points are given for:

- Service to the school, leading liturgies in school, attending school events, etc.
- Outstanding work, above the normally accepted
- Targeted improvement, significant improvement in attendance, attitude, motivation, punctuality.
- Consistent effort
- Consistent good behaviour

Other rewards that will be used in school are:

- ATL Certificates , Bronze/Silver/Gold
- Praise postcards
- Achievement Points
- Year group student of the week.
- Student trips
- Attendance prizes
- Success assemblies
- Progress Review celebration

## Consequences

All incidents of below standard behaviour must be met with a consequence.

### **C1 – Choice** – verbal warning

Students are given an opportunity to make a choice about their behaviour

### **C2 – Challenge** name on board

This is an opportunity for students to take responsibility and avoid a consequence

**C3 – Consequence** **behaviour point issued**/ Student removed to alternative classroom / Department detention

### **C4 - On Call**

- If a student refuses to work in an alternative classroom or the incident is serious On Call will be used. The student will then be removed from the class, they will sent home to complete an alternative timetable during our twilight provision. (See BfL flowchart)

All sanctions will follow the core values of repentance, forgiveness and reconciliation, involving a restorative approach in line with the ethos of Holy Trinity.



### **What constitutes a C1/C2**

- Low level disruption
- Talking over a teacher/other student
- Not on task
- Equipment

### **What constitutes a C3**

- Failure to comply after C2
- Eating or drinking anywhere other than the downstairs heart space
- Uniform Infringements
- Dropping litter
- Mobiles
- Late without a valid reason
- Consuming fizzy/energy drinks in school
- Poor behaviour in corridors/around school
- Vandalised exercise book/planner

## **Alternative to Exclusion**

Before resorting to exclusion alternative solutions will be tried.

- Internal exclusion
- A restorative justice process
- Adapted school day – sunrise/twilight provision

## **Internal Exclusions**

Internal exclusion will be used for a variety of offences for which it would have previously have deemed appropriate for a FTE.

Restorative Practice work must be completed before students can return to normal timetabled lessons.

- Defiance
- Smoking
- Failure to complete twilight provision/detentions (C3)
- Verbal abuse/racism (depending on the severity of the incident)
- Fighting
- Foul and abusive language directed at staff
- Theft
- Damage to property
- Persistent failure to comply with school rules.



## **Fixed Term Exclusions**

For serious breaches of the school behaviour for learning policy students can be excluded for one or more fixed term periods, not exceeding 45 days in one academic year. FTE could be used for the following cases.

- Sustained challenge to the authority of a member of staff
- Bullying, harassment or abuse
- Persistent defiance of Holy Trinity rules
- Acts of vandalism or violence
- Conduct likely to bring the school into disrepute
- Malicious Fire alarm

The list does not include every offence but gives an indication of the kinds of cases where it will be used. The length of exclusion will be proportionate to the offence.

## **Behaviour for Learning Panel**

In cases where individual student behaviour is continually unacceptable over an extended period of time, Holy Trinity will implement the behaviour panel. The panel is designed to support students through a series of staged targets in attempting to avoid Permanent Exclusion.

The panel will include, Deputy Headteacher (Care, Guidance & Support), Head of Standards & SSO.  
Parents/Carers

Students will be offered a 3 stage programme over a period of agreed time to modify and improve their behaviour with agreed targets set. At each stage if targets are not met a FT exclusion of increasing length will apply. Subsequently the school will consider a range of strategies

- Twilight provision
- External intervention
- Alternative provision

## **Headteacher Behaviour Panel**

Where the BFL Panel fails to modify the behaviour of a student, the student will be required to attend a HBP. Subsequently the school will consider a range of strategies

- FAP
- SWAPP



## **Punctuality**

- If a student is late to school they must sign in, in the heart space, with a member of SLT/Student Support Team.
- If they arrive late without a genuine reason they will be given an immediate (C3) detention slip.

## **Dining Room**

This policy applies in all areas of the school including the heart space at lunchtimes. All food must be consumed in the heart space lower level. Students will be allowed into lunch at their allocated times (House System). No student can be sat down until it is there allocated time. After they have finished their lunch students must clear away their rubbish and leave the dining area.

The C3/C4 system will operate in the canteen for the following behaviours:

- Incorrect Uniform
- Not taking your tray back
- Being disrespectful to staff
- Leaving/dropping litter
- Drinking energy drinks

## **Outside Areas/ 3G**

Again, the C3/C4 system must operate in outdoor areas.

## **Use of Classrooms**

Students are not allowed in any classroom at break or lunch where they will be unsupervised.

## **Student Planner**

All students must have their planners at all times and have them on their desks in all lessons. These will be checked regularly by form tutors, Heads of Year and SLT.

Student photographs will be put on the front page of the planner.

If a student does not have their planner they will be given a temporary one and will receive a C3. If a student vandalises their planner they will receive a C3 and will have to replace it.



## **Uniform**

Correct Uniform must be worn at all times. Any student who is not in full school uniform will be issued with a C3 and will be sent to the Student Support Office to collect the correct piece of uniform. If a student fails to wear the uniform given they will be required to complete the day in isolation.

### **Procedure for issuing a C3 in a lesson:**

When a teacher issues a C3 they should fill in the consequences slip, and issue a department detention. The teacher must give one copy of the slip to the student and take the other copy to the Student Support Office so it can be recorded.

### **Procedure for issuing a C3/C4 outside a lesson:**

Every staff member is able to issue a C3. If a C3 is issued outside the classroom, the staff member must give one copy of the slip to the student and take the other copy to the Student Support Office, at their earliest convenience (by the end of each day). If the member of staff feels that the incident warrants a C4 they should indicate this on the C3 slip.

If a student receives 3 detention slips in one day they will complete a day in Isolation.